

# How to attend oral presentation

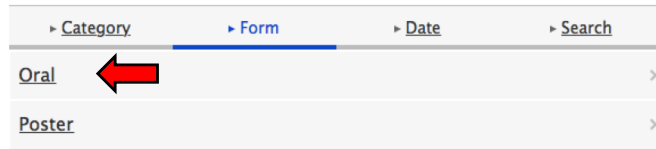
## ● From “Sessions”

### 1. Click “Sessions”



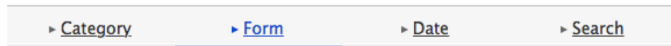
### 2. Click “Oral”

#### Sessions



### 3. Click the session that you want to attend

#### Sessions



#### Oral

50 results (1 - 10)

1 2 3 4 5 Next »

Oral | A Wood anatomy, wood formation and tissue culture  
[A Wood anatomy, wood formation and tissue culture](#)  
Fri. Mar 19, 2021 1:00 PM – 3:00 PM Room1 (ZOOM1)  
Chair: Yasuhiro UTSUMI (Kyushu University), Yusuke YAMAGISHI (Hokkaido University)

Oral | C Wood physics  
[C Wood physics](#)  
Fri. Mar 19, 2021 1:00 PM – 3:00 PM Room2 (ZOOM2)  
Chair: Miyuki MATSUO (Nagoya University), Keisuke KOJIRO (Kyoto Prefectural University)

Oral | G Comfortability and Kansei  
[G Comfortability and Kansei](#)

## ● From “Timetable”

### 1. Click “Timetable”



### 2. Click the session that you want to attend

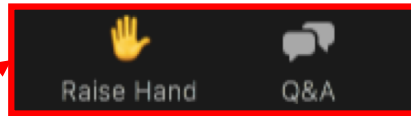
| 期日会場  | 期2会場  | 期3会場  | 期4会場  | 期5会場  | 期6会場  | 期7会場  | 期8会場  | 期9会場  |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| ZOOM1 | ZOOM2 | ZOOM3 | ZOOM4 | ZOOM5 | ZOOM6 | ZOOM7 | ZOOM8 | ZOOM9 |
| 13    | 14    | 15    | 16    | 17    | 18    |       |       |       |

# How to ask questions in an oral presentation (1)

In Q&A sessions, participants can use the "Raise Hand" function or the "Q&A" function. Questions using "Raise Hand" function will be given priority at this meeting.

## ● How to use "Raise Hand" function

### 1. Raise Hand

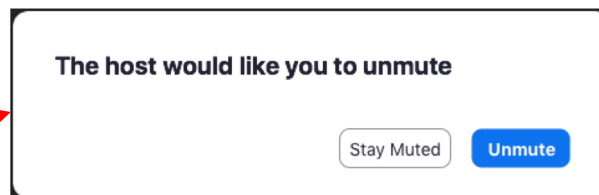
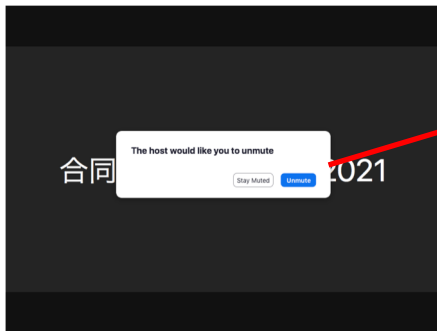


Click here



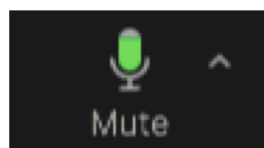
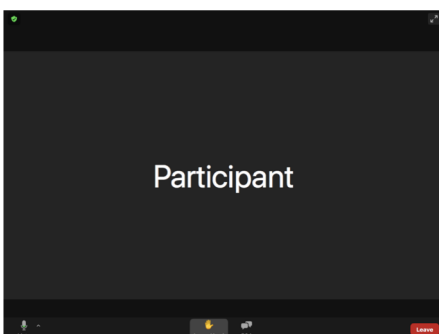
During raise your hand, the display will be as above

### 2. Wait until the chairperson nominates you



When you are nominated, the above message will appear. Then, click "Unmute".

### 3. Use the microphone to ask questions



1) Make sure your microphone is unmuted (as indicated above) and ask your question



2) When you finished the question, click the "lower hand" button.

## How to ask questions in an oral presentation (2)

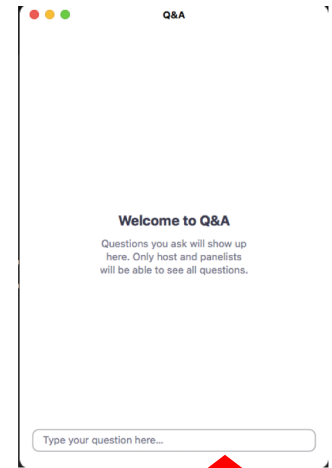
In Q&A sessions, participants can use the "Raise Hand" function or the "Q&A" function. Questions using "Raise Hand" function will be given priority at this meeting.

### ● How to use "Q&A" function

#### 1. Display "Q&A" form

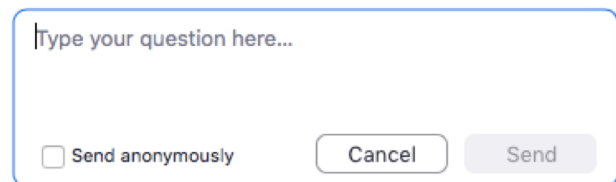
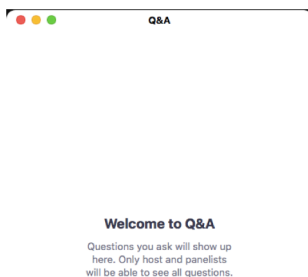


1) Click here



2) Click here

#### 2. Write your questions in the Q&A form



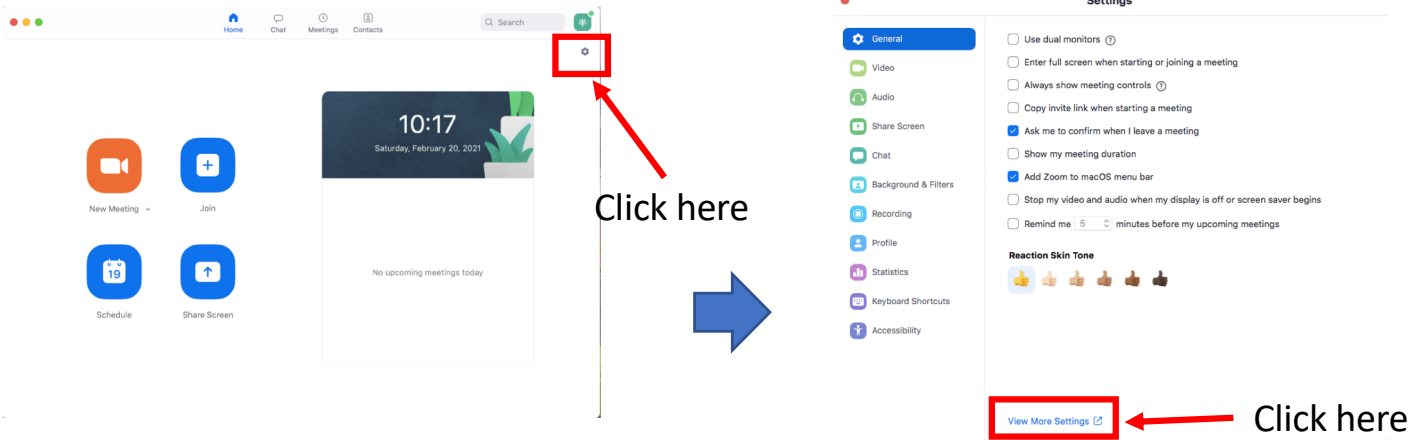
Write your question and click submit

When you ask a question, please write name of presenter  
e.g.) Question to ○○(name): What do you think about the △△?

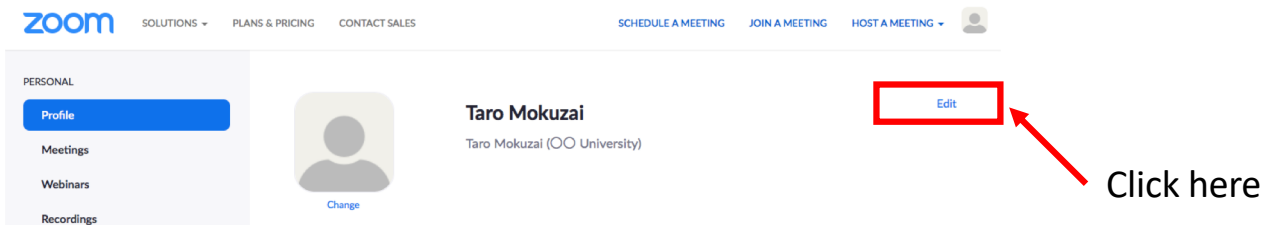
# How to change your name in Zoom

You need to show your name when you ask a question in the webinar.  
Please set to display your name.

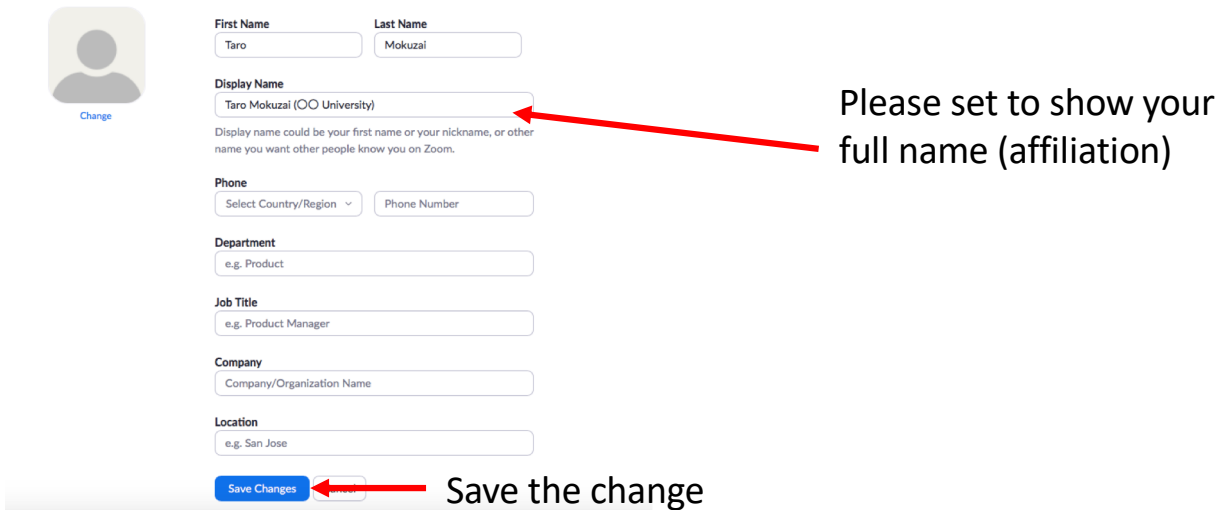
## 1. Launch Zoom and open the settings



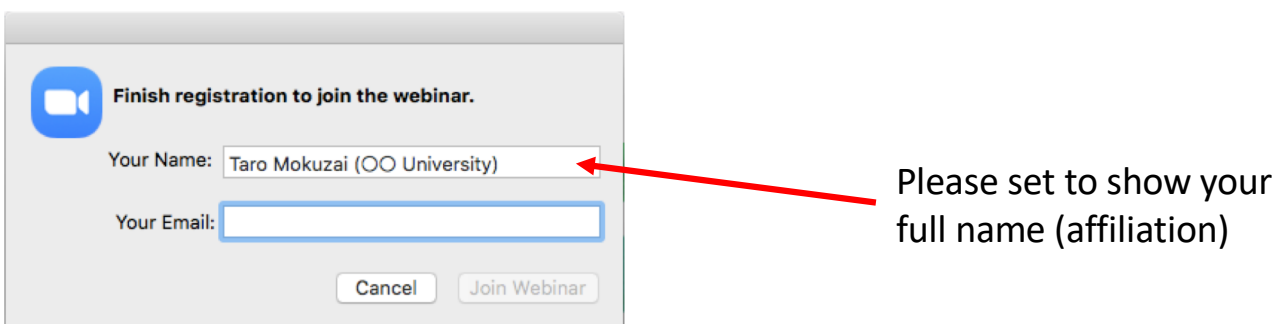
## 2. Edit your profile



## 3. Save the change of display name



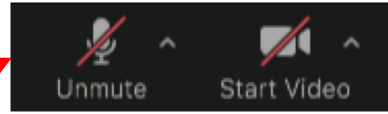
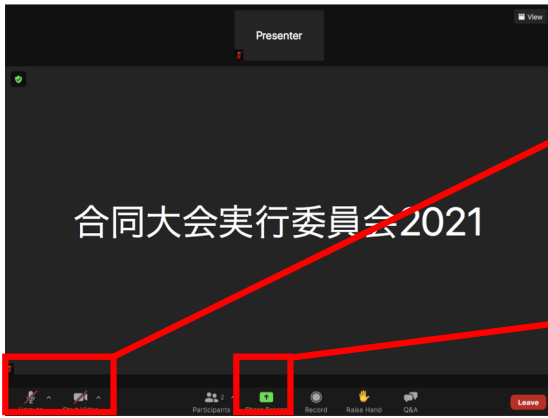
\* If you are asked to register when you join the webinar



# How to make an oral presentation (for presenters)

The time allocated for each presenter is 15 minutes, including the presentation, discussions, and exit. Please keep the speech around 11 minutes, Q&A around 3 minutes, and exit around 1 minute.

## 1. Unmute, start video, and start sharing screen

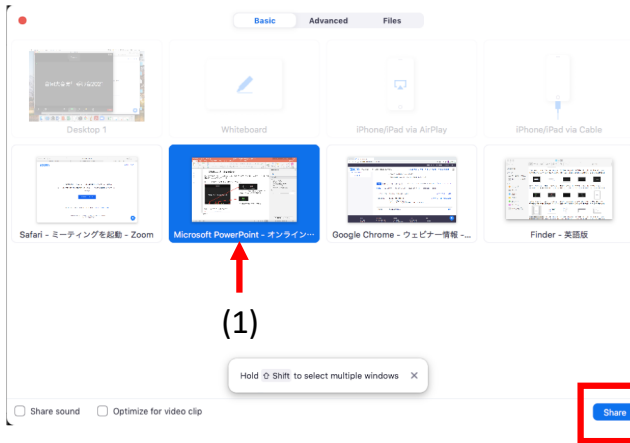


1) Click “Unmute” and “Start Video”  
When the red slash disappears, you can start



2) Click “Share Screen”

## 2. Select the window to share



1) Click the window that you want to share

2) Then, click “Share” button

## 3. Display slides in full screen



### <Precautions>

It is recommended that presenters check time by yourself.

The organizers will use online timer. However, depending on your environment, the timer may not work.

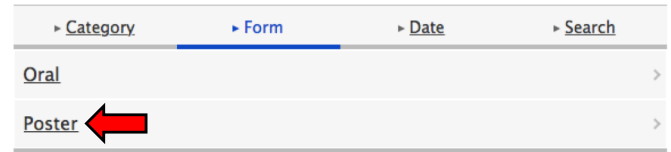
# How to attend poster session and question at e-poster

## 1. Click "Sessions"



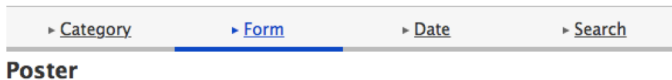
## 2. Click "Poster"

### Sessions



## 3. Click the session that you want to attend

### Sessions



## 4. Click poster title that you want to browse

### Session information



※This image was obtained at the test site

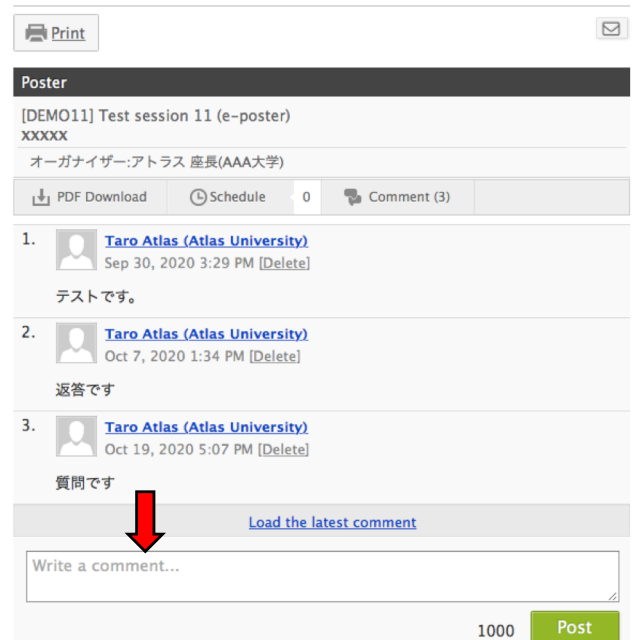
## 5. Browsing Poster: Click blue button Question: Click "Comment"

### Presentation information



## 6. Click "Post" after you write a comment

### Presentation information



※This image was obtained at the test site